

WWMCOA BOARD OF DIRECTORS

January 11, 2023, Meeting Minutes

Meeting brought to order at 5:05 p.m.

Attendees: (Check denotes in attendance, "X" denotes absent)

✓ Joe Dunstan	President
✓ Tim Carey	Vice-President
✓ Leah Raine	Treasurer
✓ Raqa Down	Secretary
✓ Scott Isenman	Member
✓ Jack Joy	Member at large
✓ Hugh Mortensen	Member at large
✓ Sam Williams	Member at large
X Rob Fingerson	Member at large
✓ Brenda Pipo	Marina Manager

1. Lack of December 2022 minutes
 - There were no minutes captured at the December 10, 2022, Board meeting. Therefore, no minutes needing approval.
2. Treasurer's Report
 - Treasurer Leah Raine presented the Marina financial report.
3. Marina Manager's report
 - The marina manager presented the Marina Activity Status. See *Appendix A – Marina Activity Status*.
 - Due to time constraints the MRA presentation by the marina manager will be rescheduled for the March 8th meeting.
4. OLD BUSINESS:
 - Selection of secretary/meeting minutes
President Joe Dunstan requested someone from the Board to step in as Secretary. The marina manager will take meeting minutes. But, for Board purposes the seat of Secretary must be filled. Raqa Down volunteered for the position of Secretary.
 - Update on marina software selection

The software selection committee will make a final decision in the next few weeks. Action items (see below) have been requested prior to the decision being made.

- DNR lease update

President Joe Dunstan updated the board on the DNR lease. We are interviewing two potential lawyers to help with the appeal. Legal advice estimated cost is \$8-10,000.

5. NEW BUSINESS:

- Marina rules and regulations updates

President Joe Dunstan discussed the plans to review the marina Moorage Agreement, Terms of Moorage and Rules & Regulations at the march board meeting.

- Strategic Plan for the marina.

President Joe Dunstan discussed the plans to generate a Strategic Plan for the marina starting in March 2023.

Motions :

- Motion was made, seconded, and approved to accept financial transfers as outlined in the attached Treasurer report *Appendix B – Financial Transfers*. In the future, only those transfers impacting the reserve accounts will be noted.
- Marina Manager asked for motion to approve proceeding with arrangements for flooring in the office and back office. During discussion it was decided to delay this decision until full remodel plans are outlined.

Action Items:

- Brenda to provide MRA portion of the presentation to all board members.
- Brenda to provide Marina Village flyer to all board members.
- Brenda will provide Board President copy of parking terms for those allowed to use upper and lower parking lots.
- Brenda will acquire a sign to denote the "Emergency Bleed Kit." This will be put up next to the AED sign.
- Brenda to get a current quote from Joe Demarco with Nautical Software as to what the implementation and monthly cost will be for all modules WWM would need. There will be a quote for cloud based and one for stand alone.

[illegible]

Appendix B – Financial Transfers

12/14/2022 Transfer #1 - 6270 HS Operations to Home Street Savings 4580 -- \$9000.00 for DNR/insurance for the month of December,2022

12/16/2022 Transfer #2 - 6270 HS Operations to Home Street Savings 4580 --\$9000.00 for DNR/insurance for the month of November,2022

FW: Transfer #3 -***FROM 9141*** HS Operations ***TO 6270*** HS Security Deposits - "Nov Sec/Meter

12/16/2022 Transfer #4 – 6270 HS Operations to 8356 Future rebuild account: \$6374.16 for the month of December,2022

12/14/2022 Transfer #5- 6270 HS Operations to 8356 Future rebuild account: \$6374.16 for the month of November 2022

12/14/2022 Transfer #6-6270 HS Operations to 1695, \$387.50 Health Insurance Account, for the month of November,2022

12/16/2022 Transger#7-6270 HS Operations to 1695, \$387.50 Health Insurance Account; for the month of November 2022

12/28/2022 Transfer #8-Transfer \$10,000.00 to Vanguard